

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Special Meeting Minutes November 19, 2025

Chair Fritz von Ibsch called the Board of Commissioners Special meeting to order at 4:44 PM. Present were Commissioners Bruce Alward (remote), Tim Carey (remote), John De Lanoy, and Scott Isenman; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; Human Resources Manager Shannon Webber; and Finance Manager Ed Kaufman.

PUBLIC HEARING

At 4:45 Commissioner von Ibsch opened a Public Hearing per RCW 84.55.120 to take public comment on revenue sources for the District's 2026 expense budget. No comments were offered from the public. The Public Hearing remained open until 5:10 PM.

BUSINESS AGENDA

1. Fire Chief Contract Amendment

Chief Moravec requested approval of an amendment to the Fire Chief's contract. The amendments include: 0% COLA in 2026; COLA subject to negotiations but not to exceed 2.0% in subsequent years; and clarifying language in Subsection J of the contract referring to annual reviews. Commissioner Isenman wanted to note that the Chief is doing a good job and these amendments are his request, and are not being initiated by the Board. Commissioner Isenman moved to approve the Fire Chief contract amendments as presented. Commissioner Alward seconded the motion and motion passed unanimously.

2. Resolution #05-2025: 2026 Property Tax Revenue – General Fire Levy

Chief Moravec requested approval of Resolution #05-2025: 2026 Property Tax Revenue – General Fire Levy. This resolution authorizes the increase of the General Fire Levy collected in 2026 by \$0.15 as approved by Island residents on November 4, 2025. Commissioner Isenman moved to approve Resolution #05-2025 as presented. Commissioner Alward seconded the motion, and the motion passed unanimously.

2. Resolution #06-2025: 2026 Property Tax Revenue – EMS Levy

Chief Moravec requested approval of Resolution #06-2025: 2026 Property Tax Revenue – EMS Levy. This resolution authorizes the increase of the EMS Levy collected in 2026 by 1.0%. Commissioner Alward moved to approve Resolution #06-2025 as presented. Commissioner De Lanoy seconded the motion, and the motion passed unanimously.

3. Resolution #07-2025: 2026 Budget

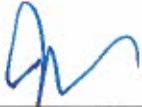
Chief Moravec requested approval of Resolution #07-2025: 2026 Budget. This resolution establishes the Department's operating budget for 2026. Chief Moravec noted that the proposed budget was approximately \$55,000 less than the DRAFT budget presented on November 12th. He also noted that the presented budget meets the operational needs of the Department in 2026 and is consistent with the Department's 10-year financial projections. Commissioner De Lanoy moved to approve Resolution #07-2025 as

presented. Commissioner Isenman seconded the motion, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:17 PM.

Submitted by:



Jared Moravec, Board Secretary
Approved
December 10, 2025



Safeguarding lives, property, and the environment through prevention, education, and emergency response.

RESOLUTION #05-2025
2026 Property Tax Revenue – General Fire Levy

WHEREAS, the Board of Commissioners of the Bainbridge Island Fire Department, Kitsap County Fire District #2, is considering its budget for the calendar year 2026; and

WHEREAS, the Board of Commissioners continuously evaluates and considers the District's 10 year revenue and expenditure requirements; and

WHEREAS, the Board of Commissioners has held a Public Hearing and has duly considered all relevant evidence and testimony presented; and

WHEREAS, the District's actual General Fire levy amount from the previous year was \$7,747,932; and

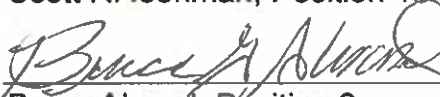
WHEREAS, the Estimated Total Levy Amount for 2026 is based on applying the voter approved rate of \$0.72 to the current assessed value.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Bainbridge Island Fire Department, that an increase in the General Fire property tax levy is hereby authorized for the levy to be collected in the 2026 tax year. The dollar amount of the increase over the actual General Fire levy amount from the previous year shall be \$2,138,713. This increase is a result of the voter approved General Fire levy rate reset on November 4, 2025.

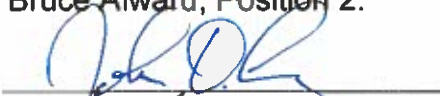
APPROVED this 19th day of November 2025.



Scott R. Iisenman, Position 1: In favor / Opposed / Abstained / Absent




Bruce Alward, Position 2: In favor / Opposed / Abstained / Absent



John De Lanoy, Position 3: In favor / Opposed / Abstained / Absent



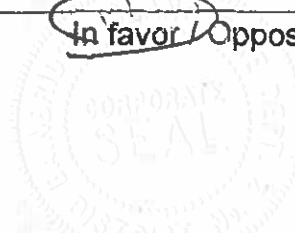
Fritz von Ibsch, Position 4: In favor / Opposed / Abstained / Absent



Tim Carey, Position 5: In favor / Opposed / Abstained / Absent

Attest: 

Jared Moravec, Board Secretary





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RESOLUTION #06-2025
2026 Property Tax Revenue – EMS Levy

WHEREAS, the Board of Commissioners of the Bainbridge Island Fire Department, Kitsap County Fire District #2, is considering its budget for the calendar year 2026; and

WHEREAS, the Board of Commissioners continuously evaluates and considers the District's 10 year revenue and expenditure requirements; and

WHEREAS, the Board of Commissioners has held a Public Hearing and has duly considered all relevant evidence and testimony presented; and

WHEREAS, the District's actual EMS levy amount from the previous year was \$4,047,590; and


WHEREAS, the limit factor for a taxing jurisdiction with a population of 10,000 or more is the lesser of 101 percent or 100 percent plus inflation.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Bainbridge Island Fire Department, that an increase in the EMS property tax levy is hereby authorized for the levy to be collected in the 2026 tax year. The dollar amount of the increase over the actual EMS levy amount from the previous year shall be \$24,175.00, which is a percentage increase of 0.59726. The proposed increase is less than 1% due to the inclusion of refunds in the previous year's levy amount. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of State assessed property, and any amounts resulting from refunds made.

APPROVED this 19th day of November 2025.


Scott R. Isenman, Position 1:


In favor / Opposed / Abstained / Absent


Bruce Alward, Position 2:

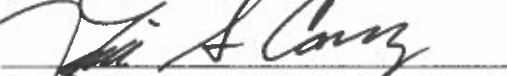
In favor / Opposed / Abstained / Absent


John De Lanoy, Position 3:

In favor / Opposed / Abstained / Absent


Fritz von Ibsch, Position 4:

In favor / Opposed / Abstained / Absent


Tim Carey, Position 5:

In favor / Opposed / Abstained / Absent

Attest: 
Jared Moravec, Board Secretary





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**RESOLUTION #07-2025
2026 Budget**


WHEREAS, the Bainbridge Island Fire Department accounts for expenditures and revenues using four separate funds: Expense #90838; Reserve #90839; Bond #90840; and Capital #90841; and

WHEREAS, the Board of Commissioners establishes the expenditure authority for the annual budget process, which links the budget with the Department's Strategic Plan; and

WHEREAS, RCW 52.16.070 limits incurring of expenses or other financial obligations to the aggregate amount of taxes levied for the year, revenues derived from all other sources, and the cash balances on hand in the expense and reserve funds of the district.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Bainbridge Island Fire Department, in compliance with RCW 52.16.070, establishes the expenditure levels as detailed in the attached 2026 Expense and Revenue Budgets. Furthermore, the Board of Commissioners directs the Fire Chief to submit at least quarterly updates regarding the status of the four funds and to request mid-year adjustments if expenses in any of the four funds should exceed the expenditure level set.

APPROVED this 19th day of November 2025.



Scott R. Isenman, Position 1:

In favor / Opposed / Abstained / Absent



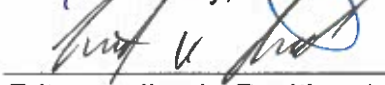
Bruce Alward, Position 2:

In favor / Opposed / Abstained / Absent



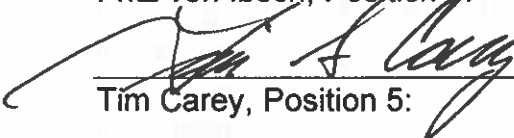
John De Lanoy, Position 3:

In favor / Opposed / Abstained / Absent



Fritz von Ibsch, Position 4:

In favor / Opposed / Abstained / Absent



Tim Carey, Position 5:

In favor / Opposed / Abstained / Absent

Attest: 

Jared Moravec, Board Secretary



BAINBRIDGE ISLAND FIRE DEPARTMENT

EXPENSE FUND #90838

2026 Expense Budget

	COST CENTER	EXPENSES	REVENUES	2026 Budget
310	Fire Operations	\$ 11,185,917	GENERAL LEVY	\$ 9,886,645
315	Fire Investigation	\$ 1,500	EMS LEVY	\$ 4,120,877
320	Community Risk Reduction	\$ 247,604	FIRE SAFETY CONTRACTS	\$ 249,670
330	Special Operations	\$ 8,345	TRANSPORT INCOME	\$ 700,000
360	Emergency Medical Services	\$ 450,231	OTHER CONTRACTS	\$ 50,000
500	Training & Safety	\$ 509,343	GRANTS	\$ 2,000
600	Vehicles	\$ 632,387	INTEREST AND OTHER INCOME	\$ 275,000
700	Facilities & Grounds	\$ 420,046		
750	Information Technology	\$ 449,846		
850	Fire Code Management	\$ 359,281		
900	Legislative	\$ 29,741		
910	Administrative Personnel	\$ 1,352,116		
915	General Business	\$ 311,050		
940	Volunteer Services	\$ 33,231		
				\$ -
	TOTAL OPERATING EXPENSES	\$ 15,990,637	TOTAL OPERATING REVENUE	\$ 15,284,192
980	Transfers to Capital	\$ 985,000		
980	Transfer to Reserve	\$ -	Transfer from Reserve	\$ 202,350
	TOTAL BUDGET	\$ 16,975,637	TOTAL REVENUES/TRANSFERS	\$ 15,486,542
	+/- Expense Fund Balance	\$ (1,489,095)		

